

WE'RE HIRING!



DISPATCHER LAMESA TRANSPORTATION

- Must have a High School Diploma or GED.
- Have office skills and computer experience.
- Be pleasant, courteous and display a caring attitude toward all ages and races of people
- Organizational skills and dressing appropriately for the job
- Attendance is mandatory
- Must be knowledgeable of community resources; be able to work in a fast-paced and demanding environment using cell phones, landlines, and computers.
- Duties will include handling phone calls for transportation and occasionally routing calls for other programs as well, scheduling client trips, checking online for new medical trips, daily reporting, typing, and data entry.
- Employee will also be required to participate in various meetings and training.
- Must have the ability to speak and translate
- Must pass a Criminal Background check and Drug Testing.
- Excellent Benefits Package: Including Health, Dental, Life, Retirement, Paid Sick Leave, and Paid Vacations.

*Applications can be printed online at www.gowto.org or picked up at
603 N. 4th St. Lamesa, TX 79331*

WTO, I is an Equal Opportunity Employer